

**DDBASE\_MADCAP-SOFTWARE**

**COLLABORATORS**

	<i>TITLE :</i> DDBASE_MADCAP-SOFTWARE		
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## Chapter 1

# DDBASE\_MADCAP-SOFTWARE

### 1.1 INVOICER ..@MADCAP-SOFTWARE

Created Using DDBASE {A Touch Of Genius}

@MADCAP-SOFTWARE WHERE INSANITY IS ONE STEP FROM GENIUS!

INVOICER HELP FUNCTION.  
{or spot the spelling mistake}

INTRODUCTION

TOOLTYPES

LOAD

SAVE

COMPANY DETAILS

DATE

ADD ITEM

INVOICE NUMBER

ADD CUSTOMER

ENTER INVOICE

ADD COMMENT

REVIEW

INVOICE

CUSTOMERS

ITEMS

---

UNLOG  
END OF MONTH  
PAYMENTS  
UPDATE  
EDIT CUSTOMER  
COPIES  
HELP FUNCTION  
BATCH FILES  
LABELS  
PRINT ALL LABELS  
SETUP LABELS  
TROUBLE SHOOTING  
EXPORT  
SUMMARY  
STATEMENT  
INVOICER IS NOW A  
SHAREWARE  
PRODUCT!  
IF YOU USE INVOICER PLEASE SEND THE POOR AUTHOR AROUND £10.00  
CONSIDERING THE AMOUNT OF TIME THAT HAS BEEN PUT INTO INVOICER  
I CONSIDER THIS VERY CHEAP!

## 1.2 INTRODUCTION

INVOICER VERSION 2.8 ©MADCAP-SOFTWARE 13 May 1996  
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MadCap-Software: Where insanity is one step from genius!

INVOICER is provided "as is", without warranty of any kind. In no event will the author be liable for any direct or indirect damage or loss resulting from the use or misuse of this program. By using INVOICER, you are accepting the above.

The copyright stays with me ©Peter Hughes {MadCap-Software} and is not transferable by any means. You only have permission to use this software and freely copy and distribute it only if all the files are in tact and only a minimal fee is charged for copying. Such as FRED FISH charges.  
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INVOICER was programmed and compiled using GFABASIC 3.5

INVOICER REQUIRES REQTOOLS.LIBRARY AND OS2.04 OR HIGHER TO RUN

INVOICER SHOULD WORK WITH ANY 1MEG AMIGA'S

This version is exclusive for readers of CU Amiga!

To set up a invoice file you will need to do the following:

Enter Company Details  
Enter Item Details  
Enter Customer Details

Invoicer now opens it's own screen. I have changed the window type, it does not use a GIMMEZERO window. This means that Invoicer will now be a lot faster. This is thanks to AmigaE! If you use any font other than topaz/8 make sure the program 'invoicerscreen' is in the current directory.

I enjoyed writing this software but detest document files. (It Shows). The best way to get used to Invoicer is to experiment with it.

If you find any bugs or you wish to send a postcard/gift you can contact me at:

Snail Mail

P.A.Hughes  
88c Warrior Square  
St Leonards on Sea  
East Sussex TN37 6BP

EMAIL

FidoNet address is - 2:441/93.22  
AmigaNet address is - 39:133/193.22  
WorldNet address is - 64:7000/26.22  
Mercury address is - 240:360/26.22  
Internet address is - Peter@beachyhd.demon.co.uk

You can download the most upto date version of Invoicer from:

BeachyHead Amiga BBS. 01323 520999 SYSOP: Nicholas Wynne.

Probably THE best Amiga BBS in the World!

MAGIC FILENAME INVOICER just FREQ INVOICER from BHA.

Other software by MADCAP-SOFTWARE:-

DDBASE. Version 7.31 A Database.  
Update to Fish 956

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BUGS or NOT YET IMPLEMENTED.

1 Date: Cannot set date format properly.

2 Memory: When run from Workbench or Cli Invoicer loses 40/80 bytes. This is due to a bug in the GFA Compiler. Invoicer has been tested with Mungwall and all the 'hits' have been removed.

3 Wait: You may face some problems if you launch another program. Invoicer will 'wait' in three conditions.

3.1: Main Window

3.2: Edit Item/Goods

3.3: Edit customer Details

## 1.3 TROUBLE SHOOTING

Q: Why cant I print an Invoice?

A: You will need to either load or create a file. For this you will have to enter: YOUR Company Details, Goods/Item details and Customer details.

Q: I have done the above but I still can't print an invoice!

A: Check the printer is turned on. Check cables.  
Check Printer Driver.

Q: I have not got a battery backed up clock. How can I set the date correctly?

A: From Invoicer.info edit the tooltypes SETDATE=y.  
This will run the Time Preferences each time Invoicer is run.

Q: On printing multiple invoices, the invoices creep down the page!

A: Set the pagelength from the printer preferences correctly. Or set the tooltype PAGELENGTH=<>.

Q: When I print an invoice it does not centre my company title. The title is not in double width or bold!

A: Invoicer uses standard ANSI codes, your printer/driver may not be able to use this function.

Q: How can I show my appreciation for such a wonderful program as Invoicer?

A: Send the author: some MONEY!, A1200, A4000, A3000!!!

Q: Can Invoicer automatically load a file when first run?

A: Yes. Edit the tooltype LOAD=<filename> where <filename>

---



is the file you wish to load. Or from cli:  
invoicer <filename>, this would be useful from a program  
such as TOOLDAEMON ©Nico Francois.

Q: I edited my customer/item databases. When I next run Invoicer  
I found I had lost the changes. What happened?

A: After you add/edit or create an invoice you should always either  
Save the data or exit from Invoicer before you turn your Amiga  
off. This way the changes will be saved to disk!

Q: Is there a version of Invoicer for other makes of computers?

A: No!

## 1.4 TOOLTYPES

Invoicer reads some data from the Invoicer tooltypes  
These are:

DATE This will change the date formats  
INPUT 0-4 DD.MM.YYYY, MM.DD.YYYY  
{Not implemented yet}

CURRENCY Enter the Currency you use.

COPIES How many copies to print.{Default 1}

REQ INPUT y or n .  
If you have your printer prefs set  
for Single and REQ=Y then before  
printing Invoicer displays a requester  
asking you to insert a sheet of paper.  
If you have a Sheet Feeder then set  
REQ=N so there will be no requester.

PATH Enter a path to save your invoices.  
Every time you print a Invoice Invoicer  
saves a copy to disk. To save cluttering  
up your Invoicer directory you can  
specify where to save the invoices.

PAGELength You specify the pagelength in case you  
have any problems in positioning your  
invoices at print time.

SETDATE If set to SETDATE=Y then when first run  
Invoicer will display the Time Preference  
program so you can set the Date.  
Obviously if you have battery backed clock  
then you will never need to use this  
function.  
For SETDATE to work you will require the  
Time preference program to be in your  
SYS:prefs drawer.

LOAD      LOAD=[Filename] . This will load the file  
          [Filename] when you first run Invoicer

READER     READER=multiview. Enter your amigaguide  
          reader. This will be either Amigaguide  
          (WB2.04-2.1) or Multiview (WB3.0-3.1)  
          Normally it is in the SYS:utilities  
          drawer.

          AUTOSAVE            AUTOSAVE=Y. This will save any changes as  
                              you make them.

## 1.5 LOAD

Item:   LOAD

Menu:   PROJECT

Data

----

Load:

Synopsis: Load a Invoice File

ShortCut: RCOMMAND L

---

## 1.6 SAVE

Item:   SAVE

Menu:   PROJECT

Data

----

Save:

Synopsis: Save Current Invoice File

ShortCut: RCOMMAND S

---

## 1.7 COMPANY DETAILS

---

Item: COMPANY DETAILS

Menu: PROJECT

Data

----

Company Details:

Synopsis: Enter Company Details

ShortCut: RCOMMAND C

Enter Company name, address, telephone, VAT, VAT Registration

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## 1.8 DATE

Item: DATE

Menu: EDIT

Data

----

Date:

Synopsis: Enter Date

ShortCut: RCOMMAND D

Edit system date. Gets date format from the program icon.  
Format is DATE= 0-4

The format values differ depending on the computer you are using. IE A500/A1200. This appears to be a fault of GFABASIC

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## 1.9 UPDATE

Item: UPDATE

Menu: EDIT

Data

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Update Item:

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Synopsis: Edit a Item

ShortCut: RCOMMAND U

NEW FEATURE

7 Gadgets:

PREV: Previous Record           Cursor Left  
NEXT: Next Record            Cursor Right  
EDIT: Edit current record       Carriage Return  
DELETE: Delete's current record   'd'  
ADD: Adds a new record       'a'  
EXIT: Need I say!            Esc  
?: Displays List in a Listview type gadget. '?'

---

## 1.10 ADD ITEM

Item: ADD ITEM

Menu: EDIT

Data

----

Add Item:

Synopsis: Add Item to List

ShortCut: RCOMMAND A

Add item to list.

- 1- A 5 letter code
  - 2- Price of Item
  - 3- Description (39 Characters)
- 

## 1.11 INVOICE NUMBER

Item: INVOICE NUMBER

Menu: EDIT

Data

----

Set Invoice Number:

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Synopsis: Enter Invoice Number

ShortCut: RCOMMAND O

Enter invoice number. Once you have set this Invoicer will increment the invoice number for each invoice you enter.

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## 1.12 ADD CUSTOMER

Item: ADD CUSTOMER

Menu: EDIT

Data

----

Add Customer:

Synopsis: Adds a Customer to the Customer List

ShortCut RCOMMAND B

Add a new customer. Enter:

Name:

Address:

Deliver to:

Customer Number:

Telephone:

Fax:

---

## 1.13 EDIT CUSTOMER

Item: EDIT CUSTOMER

Menu: EDIT

Data

----

Edit Customer:

Synopsis: Edit customer from Customer List

ShortCut: RCOMMAND E

NEW FEATURE

---

Now uses 8 gadgets. Prev, Next, Edit, Delete, Add, Exit, Sort, ?.

PREV: Previous Record           Cursor Left  
NEXT: Next Record            Cursor Right  
EDIT: Edit current record       Carriage Return  
DELETE: Delete's current record   'd'  
ADD: Adds a new record       'a'  
EXIT: Need I say!            Esc  
SORT: Sort by Customer names or by Customer Number 's'  
?: Displays List in a Listview type gadget. '?'

---

## 1.14 ENTER INVOICE

Enter Invoice

Synopsis: Enter Data

ShortCut RCOMMAND I

Enter Customer Number or ? for the Customer List. If you enter a customer number outside the current customer range, ideal for one of sales, you can enter the customer name and address.

To exit from Enter Invoice select Cancel on the Customer No. requester.

Edit the date.

Enter item code or ? for the item list. If you enter a code outside of the current item range you can enter the details as you go along. To print/save invoice press return without entering any data for the Item Code.

Edit the description  
Edit Quantity  
Edit the Price.

To print the invoice enter a blank item code.

You can now Print|Save|Cancel

Print:

You can output to the Screen or Printer

After the invoice has been printed a copy will be saved to disk, you can review/edit/print it out later.

Screen:

This will output to the screen without saving a copy to disk.

Save:

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This just saves the invoice to disk so you can review/edit/print it later.

## 1.15 ADD COMMENT

Item: ADD COMMENT

Menu: INVOICE

Data

----

Add Comment:

Synopsis: Add a comment to bottom of all invoices.

ShortCut RCOMMAND P

---

## 1.16 REVIEW

Item: REVIEW

Menu: INVOICE

Data

----

Review Invoice:

Synopsis: Display/Edit/Print/Delete Previously saved

ShortCut RCOMMAND R

Invoices.

Enter the invoice number to start review (>0)

Enter the invoice number to end review (>start)

You will be able to Edit/Print/Delete previously saved invoices.

BATCH FILES

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## 1.17 COPIES

Item: COPIES

Menu: INVOICE

Data

----

Copies:

Synopsis: How many Invoices to Print

ShortCut RCOMMAND K

---

## 1.18 INVOICE

Item: INVOICE

Menu: PRINT

Data

----

Invoice:

Synopsis: Print Current/Saved Invoice

ShortCut: RCOMMAND N

---

## 1.19 CUSTOMERS

Item: CUSTOMERS

Menu: PRINT

Data

----

Customers:

Synopsis: Prints Current Customer List to the Printer

ShortCut: RCOMMAND 3

---



## 1.20 SUMMARY

Item: SUMMARY

Menu: PRINT/SUMMARY

CURRENT

This will search through the #?.log file for all the Invoices that were issued today, this session.

DATE

You can enter a date. Invoicer will search through the #?.log file for all the Invoices that were issued on that date.

RANGE

You enter a range of dates for Invoicer to search for.

FILTER If you want a summary of just one customer.

You have the option of outputting to the Printer or Screen.

## 1.21 ITEMS

Item: ITEMS

Menu: PRINT

Data

----

Items:

Synopsis: Prints Current Item list to the Printer

ShortCut: RCOMMAND 4

---

## 1.22 UNLOG

Unlog:

Synopsis: Display Log File

ShortCut: RCOMMAND 1

Everytime you issue/print an invoice Invoicer updates a log file {FileName.log}. The data thats stored is:

---

Invoice Number,Date,Customer,VAT,Total.

Everytime you enter a payment Invoicer update the payment log file {FileName.pmt}. The data thats stored is:

Invoice Number,Customer,Date,Amount.

All the totals and balance are computer and displayed.

## 1.23 End of Month

Synopsis: To Print Current Invoice Log and Reset

ShortCut RCOMMAND T

Use this function to print/clear current invoice log.

## 1.24 PAYMENTS

Synopsis: To Enter Payments for Invoices

ShortCut: RCOMMAND 2

First Enter the Amount payed

Next Customer Number

Next The Date

Next Invoice Number

If you cannot remember the customer number then enter '?'

## 1.25 HELP FUNCTION

Synopsis: Display Amigaguide/Doc File

ShortCut: RCOMMAND H

Invoicer has got a on line amigaguide format help function. Invoicer uses either Amigaguide or Multiview to view the help file. You can specify from the tooltypes which Guide reader you wish to use. If however you do not specify the reader then Invoicer will look in the SYS:UTILITIES drawer for either Amigaguide or Multiview. If neither of these files are present and you have not specified an alternative then

---

you will not have any help function.

## 1.26 Batch Files

Although batch invoicing is not one of Invoicer's functions Invoicer can come fairly close with the Review function.

How you could do this is explained below:

- 1: Make a note of the current invoice number.
- 2: Set the invoice number to 0
- 3: Enter an Invoice {Right Command + I}
- 4: Save the Invoice
- 5: Goto 3 until you have completed all the invoices for the batch.
- 6: Reset the Invoice number to the current setting.
- 7: From Review Invoice set the start to 1 and the finish to the last invoice number in the batch.
- 8: Select Print from the requester.
- 9: Select Printer from the next requester {Press Return}
- 10: Select Yes from the 'Print as Current' Requester.  
this will set the date to the current date and set the invoice number to the current invoice. Invoicer will also update the current invoice number.
- 11: Select Next and continue the procedure from 8 until you have printed all the invoices you need to. You can also do the same with Edit though it is not quite as simple.

## 1.27 PRINT LABELS

SYNOPSIS: Print Customer Label/Envelope

SHORTCUT: RCOMMAND 5

When you enter and then print a invoice Invoicer creates a small file called Invcl.lbs on your ram disk. This is appended for each Invoice that you print and it stores the customer number for each invoice.

NOTE: When you exit, Invoicer tidies up and amongst other things it deletes 'Invcl.lbs'. So if you want to print Envelopes/Labels then you will have to print them during the session

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that 'Invcl.lbs' was created.

On selecting you will have the option to: Print Individual Label or print from the Invoice List.

#### INDIVIDUAL LABEL:

Enter the customer number from the list. Then enter the left margin. Before pressing return ensure that the printer is ready to print.

Next select whether you wish to print the <Invoice To:> address or the <Deliver to:> Invoicer will now do the rest!

#### INVOICE LIST:

Select whether you wish to print an envelope or label.

#### ENVELOPE:

Now enter the left margin.

Select whether you wish to print the <Invoice To:> or <Deliver To:> address.

#### LABEL:

Select whether you wish to print the Invoice to or Deliver To address.

Using either of these functions you will only be able to print single labels.

## 1.28 PRINT ALL LABELS

SYNOPSIS: Prints a list of all customers using parameters from Setup Label Function.

SHORTCUT: RIGHT AMIGA 6

This function will print all the customers onto continuous labels. The labels can be 1 or 2 wide.

## 1.29 SETUP LABELS

SYNOPSIS: Allows the user to customise output for label printing.

SHORTCUT: RIGHT AMIGA 7

Text  
Width  
|        |

---

```
_____  _____  
| | | |  
M1 | | M2 | |  
| | | |  
-----  -----  
M3  
_____  _____  
| | | |
```

M1= Left margin of inside label  
M2= Margin between the two labels (Gutter)  
M3= Margin between label rows.

The Text Width is really self explanatory.

### 1.30 EXPORT

Synopsis: Export Customer Data for MailMerge/Database

Shortcut: RA + X

This function will allow you to export the customer data to a file for use with a Wordprocessor or a database.

Included is an example file for a database program called dDBase, also by MadCap-SoftWare (Who else!).

dDBase is available from BeachyHead Amiga as: ddbase

### 1.31 SHAREWARE

This is a full version for readers of CU Amiga

You can contact me:

at 88c Warrior Square  
St Leonards on Sea  
East Sussex  
TN37 6BP

I am changing from GFA-BASIC to Blitz-Basic so there may be a complete new Invoicer sometime in the future but dont coun't on it.

### 1.32 STATEMENT

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SYNOPSIS: Create/Print Statement of overdue Invoices

SHORTCUT: RCOMMAND M

You select the customer for the statement. Then you have the opportunity to select the invoice for the statement.

When you have selected all the invoices you require just select 'Cancel' from the filerequester.

If however you select a invoice that was not issued to the customer you can either:

'Change'. This will change the customer to the customer of this Invoice.

'Exit'. This will not accept this invoice and will go onto the next operation.

'Continue'. This will ignore the problem and just add this invoice to the list.

Now you can enter upto 16 lines of text. When you have finished either press 'Esc' or click the Close Window gadget.

Now you can print the statement.

## 1.33 Index

SAVE

UNLOG

DATE

INVOICE

ITEMS

LOAD

UPDATE

COPIES

LABELS

PAYMENTS

REVIEW

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STATEMENT  
SUMMARY  
ADD ITEM  
CUSTOMERS  
TOOLTYPES  
ADD COMMENT  
BATCH FILES  
END OF MONTH  
ADD CUSTOMER  
EDIT CUSTOMER  
ENTER INVOICE  
HELP FUNCTION  
INTRODUCTION  
SETUP LABELS  
BATCH FILES  
COMPANY DETAILS  
EXPORT  
INVOICE NUMBER  
PRINT ALL LABELS  
SHAREWARE  
TROUBLE SHOOTING

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